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SENSITIVE

15 January 1974

MEMORANDUM

SUBJECT: Executive Council Meeting on 15 January 1974

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Mr. Proctor chaired. Substitutes were Messrs. [redacted]
[redacted] and Parmenter.

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[redacted]

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2. There was a general discussion on how to increase hirings of blacks in the Directorate, and also on how to utilize existing training programs to upgrade people with good potential. Mr. Proctor encouraged all offices to work with the Office of Personnel to see what can be done to improve the situation.

3. Vice-President Ford will come to Headquarters on 23 January for meetings with the DCI and other Agency officials. Mr. Proctor will be responsible for a 20-minute briefing on intelligence production; O/DDI will provide him with recent examples of the Directorate's production.

[redacted]

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5. Mr. Proctor reviewed recent actions of the Management Committee. In brief, OTR's language capabilities will be reduced (at present OTR offers instruction in 25 languages; this will be reduced to 10). The MC also reviewed the Agency's energy conservation efforts, noting that there was a 37% decrease in the use of electricity from October through December.

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6. Mr. Walsh briefed on the recent NIO meeting he attended, pointing out that the DCI said that Dr. Kissinger is keeping him informed on sensitive issues and negotiations and that the DCI will inform the NIOs and no one else. For the record, the NIOs all assured Mr. Colby that the Agency's track record in keeping confidential matters confidential was an excellent one.

7. Mr. Proctor discussed the internal dissemination of the PDB and the NID, pointing out that too many people are receiving the latter. The guidelines for internally disseminating the NID are that it should only go to those analysts who are producing articles for it. The NID should not be a vehicle for people to rely on for current intelligence. The PDB will be greatly restricted.

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8. [redacted] briefed on OCI's concept of weekly congressional briefings that the DCI has approved. This program will get under way when the appropriate CIA Oversight Committee Chairmen have been apprised of it.

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10. Mr. Eisenbeiss announced that he will be giving the briefing on SAFE on Monday at 0900 hours and invited all Office Chiefs or their Deputies to attend.

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[redacted]
CHIEF
DDI EXECUTIVE STAFF

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